

Archiestown Village Council

Scottish Registered Charity. Number SC001696



Executive Committee Meeting

March 20th, 2018

Minutes

1. **Attendees:** Sheena Ledingham (Chair), Jim Hart, Isobel Hendry, Angus Holmes, Lynda McLean
 - a. **Attending** Councillor Louise Laing
2. **Apologies:** Sarah Holmes, Robbie Walker, Councillor, Derek Ross
3. **Approval of Previous Minutes:** Proposed, Angus: Seconded, Isobel
4. **Matters arising**

i. Hall heating System	The transfer of responsibility from Steve Oliver to Sheena has been completed and documented. It was noted that there is a national shortage of pellets, so an earlier ordering practice should be enacted. Alan Gall has been requested to arrange a date to visit the hall to provide an instruction on basic maintenance.	Sheena
ii. Hall floor	An appropriate hard-wearing entrance mat will be purchased on time. No new leg-covers are required for the hall chairs.	Sheena
iii. Kitchen & Toilets Upgrade	Still awaiting a response from Alan Gall – Denise Gall will “chase him up” Jim will contact the Fred Olsen Wind-farm group with regard to future funding. Existing known funders, are to be approached and applications started.	Robbie Jim Jim
iv. Container	Funds have been received from Wm. Grant Foundation Proposed emplacement/removal target – Spring 2018	Robbie
v. Hall Insurance	It was agreed that the hall would be re-insured with Zurich, as per recent documentation received. Jim to contact Rothes based Andy Cameron (SFRS) with a view to obtaining assistance with a Fire Risk Assessment.	Jim Jim
vi. Lottery Licence	Inquiries with MFCHA confirmed that AVC can use the common lottery licence taken out by MFCHA. We must state on the ticket that the <i>“Promoter is “Mr Tony Bowmer (MFCHA), 10 Moir Street, Alves, Elgin. IV30 8UT”</i> . It is important that we provide a brief summary of the raffle within a short time after the event in order that Tony can send in a lottery report to TMC.	Isobel
Planters	Angus to be advised on the number of planters required.	All

5. Projects B - Planning

Pub Night(s) March 23/24	Licence obtained Friday – bar – Angus Saturday – bar – Angus & Sheena Saturday “Family friendly” karaoke confirmed to be run by Graham Hewitt Re-send and distribute current stock levels Sarah will provide cash floats	Angus Angus/Sheena Jim Sarah
Auction May 18th	Eddie Aldridge to coordinate and Sheena will discuss the required level of support. Bar licence applied for – bar in small hall?	Sheena Jim
Fete June 16th	Sheena to coordinate a meeting soon “Moray Cats Protection” wish to have a stall. Circus Skills performers – Councillor Laing will provide a local contact.	Sheena Cncllr. Laing

5. Projects C – Long Term

i. Strategy	E-mail with details of the strategy input has been circulated – all to examine.	All
ii. Hall bookings	<u>Google calendar</u> : Robbie has provided details to enable multiple users to have access. 4 external hall bookings have been noted. <u>Website</u> : Sarah is working with Tim O’Grady to create a workable solution for future application. <u>Draft Hall charges</u> : Angus will circulate a draft charging model for all to consider.	Sarah Angus
iii. Hall boundary	Councillor Laing will attempt to source plans of the village hall, in addition to further examination of the AVC archives.	Cncllor Laing Sarah / Jim
iv. Xmas lights	Sheena to explore, with local resident, the resilience of the current Xmas light system,	Sheena
v. Asset register	All to consult the constitution to interpret “Asset Register”.	All
vi. Water Rates Exemption	Exemptions for hall and playing field have been applied for.	Jim

6. Treasurer’s Report

Financial Position and Forecast	Current Balance of ~£17.4K (including £1985 for the Hall Floor Renovations and Wm Grant Foundation) Potential stall holders for the village fete should be identified by mid-May	Sarah All
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7. Correspondence:

Clash Gour Windfarm	It was agreed to invite Liberty One to attend the next meeting of AVC in order for them to communicate the pro/cons of Community Participation in Clash Gour and windfarm developments in general.	Sheena
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8. AOB

North Lane	Angus inquired about the "ownership" of the western extension of North Lane. Jim agreed to provide some historic communication on North Lane ownership.	Jim
Plants	It was agreed that AVC should purchase additional plants.	Isobel

Next Meeting will be on Tuesday, April 24th 19.00